SMS Text Feature Set Up and Requirements

1. Site Owner should Enable the Tool in Lead Manager

   Settings tab > Text Messaging

2. Enter Agent(s) Routing Numbers

   If the lead decides to call the company's text number it will go to that assigned agent phone number.

3. Add Company Texting Phone Number

   Only one number is required for this feature to work.

4. Review Autoresponder Text Delivery

   You have the option of when to delay the sign-up auto-response minutes and hours of operation.

5. Create individual Sign Up Responder Texts to Respond Back to Leads

   This is extremely important to set-up for each source.

6. Create Text templates

   Setting tabs > Templates > Sign-up Responder Texts

7. Watch Our Detailed Lead Manager Texting "How to" Video

   Go here to watch how http://docs.realgeeks.com/lead_manager_texting

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IMPORTANT NOTE

* The sign-up responder text message needs to be configured for **EACH** agent.

Text Notifications to YOU, the Agent

1. Add your SMS Text Email Address

Settings tab > General > Text Emails

2. Locate and Enable Notifications

Enable text notification under - *Incoming text messages from leads*.

Go here to watch how http://docs.realgeeks.com/lead_manager_texting and follow Step 5 for additional information.

IMPORTANT NOTE

* You will need to do this for <mark>EACH</mark> agent that wants to receive text notifications.